

# ST. PAUL LUTHERAN SCHOOL

## School Board Minutes

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June 2, 2025 @ 5:30 pm in 8<sup>th</sup> grade classroom  
Meeting called to order by Ron Duval at 5:36 pm

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### In Attendance

**School Board Members Present:** Ron Duval, Brett Metzger, Kelly Soost, John Vandre (by phone), Janet Sarver (left at 6:39pm)

**Members Absent:** Brandi Johnson, Dorene Albaugh

**Principal/Faculty Members Present:** Mr. Steve Hall

**Public Present:** Pastor Wolf, Eric VanHise

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### Opening

Pastor Wolf led the meeting in devotion

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### Items of Business

**Public Comment:** No public comment

**Approval of Minutes:** May 5 minutes were distributed, time allowed to review.

**Motion for Approval:** Brett Metzger, **Seconded by:** Kelly Soost. **Unanimous Consent- Motion Carried.**

**Financial Report:** Quarterly report sent by email to board this past week. Account balances as of May 31, 2025 reviewed/included in financial report. Ron Duval asked for any questions/concerns. None voiced

**Principal's Report Presented by Mr. Hall**

- Graduation went well on May 18<sup>th</sup>. Thank you to all who attended. We pray God's blessings on our 18 graduates and all 8<sup>th</sup> grade graduates.
- In the process of gathering candidates for our many openings.
- The seven boys who went to State Track did very well. St. Paul finished tenth out of 32 teams. Thanks to Ben Walter and Tommy Koziol for coaching.
- Mr. hall and the teaching staff met May 22<sup>nd</sup> for teacher "post-school" workshop.
- Final registration is scheduled for July 30.
- *Important Dates:*
  - July 28 School Board Meeting
  - July 30 Registration Day
  - July 31 Before School Workshop
  - August 1 New Teacher Orientation
  - August 4 PLC Meetings 8:30a-10a
  - August 13 Move-in Day (4p-6p)
  - August 14 First Day 1:30 Dismissal (opening services 9a)
  - August 18 First Day of Preschool
  - August 28 Parent Information Night

- a. **Student Enrollment Status** – Mr. Hall presented the current families committed to enrolling for the 2025-2026 school year. Plans made for Mr. Hall to reach out to families who did not commit.
- b. **Unpaid Tuition Update** – Everyone on list has been contacted. Arrangements made with all families except one. Mr. Hall will continue to pursue this. At this time, we are in better shape at this time than last year.
- c. **Handbook Revisions for 2025-2026 (revisions made by principal and faculty)** –
- The policy book was revised by teachers to help school start in a timely and effective fashion. After first week, only preschool parents will be allowed to enter the building with their child (pending a special situation).
  - Visitor badges policy was updated.
  - The basketball tournament policy was updated to state that the Athletic Director may petition the school board for additional tournaments.
  - Behavior contract will apply to athletes at any level moving forward, not just varsity.
  - Attendance policy revised to make treatments of “tardy” more objective.
  - Verbiage of vacation policy for children updated.
  - Choir performance – requesting parent to notify teacher in email/writing if the child cannot attend. Similar wording made for curriculum fair and Christmas program.
  - An Artificial Intelligence (AI) statement will be made with our technology program. Also for technology, the student may not use their own Chromebook/computer in the classroom.
  - Phone call policy for notification via local news station.
  - Updated Frieda Pickreign Fund to include Frieda Pickreign/Jane Reineck Fund.
  - Communication chain of command retyped for better clarification
  - Updated the visitor policy for clarification of how to enter the school, notification of teacher, expectations.
  - Parents will be expected to sign a document that they have read the Handbook.

Motion made by Kelly Soost to make a child’s first 4 tardies earn an after school detention in grades 4-8. Second 4 tardies result in another after school detention. Third 4 tardies result in a one day out of school suspension and a parent meeting with the school board. For grades K-3, after 4 tardies, the parent will be asked to meet with the school board, and each subsequent 4 tardies. Seconded by Brett Metzger. Motion carried unanimously.

- d. **School Lunch Program** – This past year the public school changed their lunch program and we trialed it for one year. We operated at a loss this past year while we subsidized the cost. Recommendation by Mr. Hall is to be fiscally responsible and eliminate the hot lunch program. Motion made by Brett Metzger to discontinue the school lunch for the 2025-2025 school year. Seconded by Janet Sarver. Motion carried unanimously.
- e. **K-5 ELA Curriculum Update/Approval** – Amy Metzger presented to Mr. Hall, as well as the K-5 teachers the Amplify CKLA Curriculum. This curriculum is showing large cognitive improvements. It is based on the science of reading, not just reading. It requires 2 hours a day for K-2, 1 ½ hours – 2 hours for 3-5 grades. This curriculum would be free to St. Paul from the Meridian School district. Motion made by Brett Metzger to adopt the Amplify CKLA curriculum for the K-5 grades. Seconded by Kelly Soost. Motion carried unanimously by all present.
- f. **Town Hall Meeting/Joint Meeting Update** –
- Parent suggestion to send out an email post-board meeting with a brief synopsis of the meeting highlights. Board members open to this. Mr Duval will lead this.
  - Parent School Support group would be encouraged to have member(s) attend school board meetings to share updates, voice concerns, give encouragement/feedback, etc. They would not be a voting member of the board per the church constitution but would be involved to help the school thrive.
- g. **Frieda Pickreign/Jane Reineck Financial Aid Committee** – Meeting was held last week with members Steve Hall, Ron Duval, Merle Metzger, Bob Mortimer, Katie O’Rorke (John Vandre absent) to look at financing the FPJR expenditures. An amount will be available at the start of each fiscal year that will be able to be given. For this year, money has been set aside to start the fund. All money collected this year will fund next year’s FPJR fund, and similarly each continuing year.

- h. **Extension of Mr. Steve Hall's non-tenured call for Principal of St. Paul** – Motion made by Brett Metzger to extend Mr Hall's non-tenured call for the 2025-2026 school year. Seconded by Kelly Soost. Motion carried unanimously by board.

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### Executive Session

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**Motion to move into Executive Session @ 7:00 pm** made by Brett Metzger, Seconded by Kelly Soost. Unanimous Consent

**Motion to come out of Executive Session @ 7:26 pm** made by Brett Metzger, Seconded by John Vandre. Unanimous Consent.

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Next Meeting: Monday, July 28, 2025 @ 5:30 pm

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**Next Devotion-** Janet Sarver

**Motion to adjourn Meeting at 7:27pm** made by Brett Metzger, Seconded by Kelly Soost. Unanimous consent.

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### Closing Prayer

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Closed in prayer.

Respectfully Submitted,  
Kelly Soost